



CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING

DATE: April 30, 2012
TIME: 9:00 A.M.
PLACE: City Hall
2nd Floor, Council Chambers
El Paso, Texas

MINUTES

The Capital Improvements Advisory Committee met at the above place and date.

The meeting was called to order at 9:03 a.m. Mr. Bobby Bowling present and presiding and the following members answered roll call.

MEMBERS PRESENT:

Bobby Bowling, IV
Ray Adauto
Lamar Skarda
Sal Masoud (arrived at 9:11 am)
Moises Rodriguez
Charlie Wakeem

MEMBERS ABSENT:

Dan Olivas
Richard Pineda
Mark Dyer

1. Discussion and Action of the following:

- a. Staff presentation and EPWU Report on Impact Fees program.

Marcela Navarrete, Chief Financial Officer with the EPWU introduced Mr. Arturo Duran the new Chief Financial Officer for the EPWU who will also be part of this process.

She gave a brief summary of the 2012 report prepared by the El Paso Water Utilities (EPWU) for the time period of September 2012 through February 2012. She noted that EPWU found no basis or reason to make any changes to the Land Use Assumptions (LUA) and Capital Improvements Plan (CIP) adopted in March 2009. She went over the Water – Impact Fee CIP Projects and costs incurred from March 24, 2009 – February 29, 2012 and noted that 13 platted properties have been assessed impact fees from September 1, 2011 to February 29, 2012.

Mr. Bobby Bowling thanked Ms. Navarrete for providing this report to the board members in a timely manner.

ACTION: Motion made by Mr. Ray Adauto, seconded by Mr. Lamar Skarda, and unanimously carried to **APPROVE THE EL PASO WATER UTILITIES (EPWU) REPORT AS PRESENTED.**

Motion passed.

- b. Filing of semiannual report and report of any perceived inequities in implementing the Capital Improvements Plan or imposing of the impact fee.

Mathew McElroy, Deputy Director for Planning, noted that staff will get the rest of the seats filled and will contact the board members to set up a special meeting to re-elect a Chair and a Vice-Chair and then get the signatures that are needed for the semi-annual report. The board members agreed.

2. Approval of the minutes for the CIAC meeting of October 24, 2011.

ACTION: Motion made by Mr. Lamar Skarda, seconded by Mr. Charlie Wakeem, and unanimously carried to **APPROVE THE MINUTES FOR THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE MEETING FOR APRIL 30, 2012.**

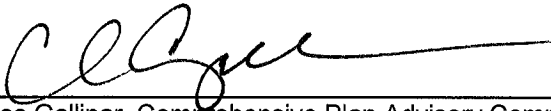
Motion passed.

3. Adjournment

ACTION: Motion made by Mr. Charlie Wakeem, seconded by Mr. Lamar Skarda, and unanimously carried to **ADJOURN THE CAPITAL IMPROVEMENT ADVISORY COMMITTEE MEETING AT 9:10 AM.**

Motion passed.

Approved as to Form:

A handwritten signature in black ink, appearing to read 'C. Gallinar', is written over a horizontal line.

Carlos Gallinar, Comprehensive Plan Advisory Committee Secretary